



Minutes of the Perry County Board of Commissioners Regular Meeting – December 3, 2015

The Fall Quarter meeting of the Perry County Board of Commissioners was convened at 6 p.m. on Thursday, December 3, 2015 in the County Board Room at the Perry County Government Building in the City of Pinckneyville.

OPENING

County Clerk Josh Gross called the meeting to order at 6:00 p.m. The Pledge of Allegiance to the Flag of the United States of America was recited by those in attendance.

County Clerk Josh Gross called the roll. The following members answered the call of the roll: Commissioner Sam Robb, Commissioner James Epplin and Commissioner Bobby Kelly. No members were absent. The following department heads were also present: County Clerk Josh Gross, Planning and Development Director Jeff Ashauer, Solid Waste Manager Becky Tracy, Treasurer Mary Jane Craft, Supervisor of Assessments John Batteau, and County Engineer Brian Otten.

ELECTION OF COUNTY BOARD CHAIRMAN FOR 2016

County Clerk Gross called for nominations for Chairman of the Board of Commissioners for Fiscal Year 2016. Commissioner Robb nominated Commissioner Kelly for Chairman. Commissioner Epplin seconded the nomination. There were no other nominations.

Hearing no other nominations, Commissioner Robb moved that nominations be closed and Commissioner Kelly be elected as Chairman by acclamation. Commissioner Epplin seconded the motion. On voice vote, the motion was approved and Commissioner Kelly assumed the Chair.

APPROVAL OF MINUTES

Chairman Kelly asked for the minutes of the November 12, 2015 regular Board of Commissioners meeting be approved.

Commissioner Epplin moved the minutes of the November 12, 2015 regular Board of Commissioners meeting be approved pending the spelling corrections on Mr. David Piersen. Commissioner Robb seconded the motion. On voice vote, the motion was approved as amended.

APPROVAL OF AGENDA

Chairman Kelly called for additions or deletions to the meeting agenda. Chairman Kelly commented that we would be removing Director Tracy from public comments till a later date. Clerk Gross also explained that resolution items 3 and 4 can be combined and passed as one simple resolution.

Commissioner Robb moved the agenda for the meeting be approved as amended. Commissioner Epplin seconded the motion. On voice vote, the motion was approved.

ORDINANCE – ESTABLISHING 2016 COUNTY HOLIDAYS

County Clerk Gross presented a resolution establishing County Holidays for 2016. Dates when County Government offices shall be closed include: Friday, Jan. 1 (New Year's Day), Monday, Jan. 18 (Martin Luther King Day), Friday, Feb. 12 (Lincoln's Birthday), Monday, Feb. 15 (Presidents' Day), Friday, March 25 (Good Friday), Monday, May 30 (Memorial Day), Monday, July 4 (Independence Day), Monday, Sep. 5 (Labor Day), Monday, Oct. 10 (Columbus Day), Friday, Nov. 11 (Veterans' Day), Thursday, Nov. 24 and Friday, Nov. 25 (Thanksgiving), Friday, Dec. 23 (Christmas Eve), Monday, Dec. 26 (Christmas Day), and Monday, Jan. 2, 2017 (New Year's Day).

Commissioner Robb moved that Ordinance 2015-09, an ordinance establishing the 2016 County holidays, be approved. Commissioner Epplin seconded the motion. Chairman Kelly requested a roll call vote. Upon call of the roll, the following members voted aye: Commissioner Robb, Commissioner Epplin and Chairman Kelly. The motion passed on a vote of 3-0 and the ordinance adopted.

ORDINANCE – ESTABLISHING 2016 COUNTY BOARD MEETING TIMES

County Clerk Gross presented a resolution establishing County Board meeting dates and times. Meetings will continue to be held on the first and third Thursdays of each month. Meeting dates include: Winter Quarter: Jan. 7, Jan. 21, Feb. 4, Feb. 18, Mar. 3, and Mar. 17. Spring Quarter: Apr. 7, Apr. 21, May 5, May 19, Jun. 2, and Jun. 16. Summer Quarter: July 7, July 21, Aug. 4, Aug. 18, Sep. 1 and Sep. 15. Fall Quarter: Oct. 6, Oct. 20, Nov. 3, Nov. 17, Dec. 1 and Dec. 15. Meeting times will vary with the first meeting every month to be held at 6:00p.m. and the second meeting to continue to be held at 2 p.m.

Commissioner Epplin moved that Ordinance 2015-10, an ordinance establishing the 2016 County Board meeting times, be approved. Commissioner Robb seconded the motion. Chairman Kelly requested a roll call vote. Upon call of the roll, the following members voted aye: Commissioner Robb, Commissioner Epplin and Chairman Kelly. The motion passed on a vote of 3-0 and the ordinance adopted.

ORDINANCE – APPROVING 2016 COUNTY PROPERTY TAX LEVY

County Clerk Gross reviewed the proposed 2016 County property tax levy ordinance, as discussed at previous meetings held for budget purposes. Total levy is \$3,339,900. The levy is an approximate 1.6% increase from the previous year and thus a Truth-In-Taxation hearing is not required. There are some increases throughout the budget in an attempt to bring the County back into balance fiscally. These increases paired with appropriate cuts should hopefully get the County back to a balanced budget in future years.

The levy is broken down as follows:

<u>Levy Line Item</u>	<u>2016 Levy</u>	<u>Change+/-</u>
Corporate	\$547,000	\$25,000
IMRF	\$625,000	-\$75,000
Highway	\$184,467	\$3,367
Bridge	\$92,233	\$1,633
Mental Health	\$223,000	\$0
Tuberculosis	\$10,000	\$0
Federal Aid Highway Match	\$92,233	\$1,633
Highway Rock & Gravel	\$92,233	\$1,633
Tort Judgments & Gen. Liability	\$575,000	\$25,000
Social Security	\$373,000	\$16,000
General Assistance	\$10,000	\$0
Extension Education	\$75,000	\$0
Ambulance	\$300,000	\$50,000
Health Services	\$154,000	\$2,000
Senior Adult Services	\$38,000	\$0
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Total County Levies	\$3,391,166	\$51,266
Difference	1.60% increase	

Commissioner Epplin moved that Ordinance 2015-11, an ordinance levying property taxes for the County for the 2016 tax year as presented above, be approved. Commissioner Robb seconded the motion. Chairman Kelly requested a roll call vote. Upon call of the roll, the following members voted aye: Commissioner Robb, Commissioner Epplin and Chairman Kelly. The motion passed on a vote of 3-0 and the ordinance adopted.

ORDINANCE – APPROVING 2016 UNIT ROAD DIST. PROPERTY TAX LEVY

County Board reviewed the proposed 2016 Unit Road District property tax levy ordinance, as discussed at previous meetings held for budget purposes. Total levy is \$615,233. The levy is a 2% increase compared to the previous year and thus a Truth-In-Taxation hearing is not required. Tax rates should be stable or slightly lower with minimal assessment value increases. The levy is broken down as follows:

<u>Levy Line Item</u>	<u>2014 Levy</u>	<u>Change +/-</u>
Road and Bridge	\$298,000	\$11,000
Bridge	\$92,233	\$1,733
Social Security	\$39,000	\$0
Unemployment Insurance	\$4,000	\$0
IMRF	\$46,000	\$0
Tort Judgments & Gen. Liability	\$129,000	\$0
Audit	\$7,000	\$0
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Total Unit Road District Levies	\$615,233	\$12,733
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Commissioner Robb moved that Ordinance 2015-12, an ordinance levying property taxes for the Unit Road District for the 2016 tax year, be approved. Commissioner Epplin seconded the motion. Chairman Kelly requested a roll call vote. Upon call of the roll, the following members voted aye: Commissioner Robb, Commissioner Epplin and Chairman Kelly. The motion passed on a vote of 3-0 and the ordinance adopted.

RESOLUTION – APPROVE SPECIAL USE PERMITS(4)

Jeff Ashauer, the Planning and Development Director, presented the board with applications for Special Use Permits and recommendations to approve from the November 31st Zoning Board Meeting. In all cases these are new mobile homes replacing old mobile homes.

- Jami & Brandon Ragland – (SUP-15-10)
- Jerry Arndt (SUP-15-11)
- William G Ferguson (SUP-15-12)
- Wayne & Jessica Tedder (SUP-15-13)

Commissioner Epplin moved that Resolutions 2015-150-153, resolutions approving Special Use Permits, be approved. Commissioner Robb seconded the motion. Chairman Kelly requested a roll call vote. Upon call of the roll, the following members voted aye: Commissioner Robb, Commissioner Epplin, and Chairman Kelly. The motion was approved on a vote of 3-0 and the resolutions adopted.

RESOLUTION – APPROVE ANNUAL CONTRACT WITH EMLING AND HOFFMAN FOR AUDITING SERVICES

Clerk Gross presented the board with the new contract for services with Emling and Hoffman for the 2016 Annual Audit. The cost of this four part Audit will be \$34,000 and will cover all aspects of the 2016 audit. Commissioner Robb stated that while he is in agreement to move forward with this contract he feels this service should be open to bids for the 2017 services. Commissioner Epplin seconded Commissioner Robb's thoughts stating that sometimes new eyes see new issues. While stating that they both were outspoken with their support for Emling and Hoffman and the work they have done. Neither expressed displeasure with the service as a reason for opening the bidding process.

Commissioner Robb moved that Resolution 2015-154, a resolution approving the Annual auditing contract with Emling and Hoffman, be approved. Commissioner Epplin seconded the motion. Chairman Kelly requested a roll call vote. Upon call of the roll, the following members voted aye: Commissioner Robb, Commissioner Epplin, and Chairman Kelly. The motion was approved on a vote of 3-0 and the resolution adopted.

RESOLUTION – APPROVE SALE OF COUNTY OWNED SURPLUS PROPERTIES(9)

The Perry County Agent forwarded resolutions to the Board authorizing the sale of trustee-owned surplus properties. The resolutions indicate conveyance from the County Agent to the new owners.

- Robert Franklin (2-64-0460-051)
- Bruce W McMillan (2-64-0530-072)
- Attorney's Land Trust No. 1 (2-61-1300-070)
- Benjamin N Eubanks Jr. & Cathy George (2-41-0570-062)
- City of Pinckneyville (2-53-0740-060)
- Village of Cutler (2-64-0350-110)
- Derek Luthy & Athena Sandravelis Luthy (2-41-0570-090)
- Nancy Carol Rice (2-61-1110-150)
- Raymond Baggott & Lori Baggott (2-61-1460-170)

Commissioner Robb moved that Resolutions 2015-155-163, resolutions approving the sale of County Trustee owned surplus property be approved. Commissioner Epplin seconded the motion. Chairman Kelly requested a roll call vote. Upon call of the roll, the following members voted aye: Commissioner Robb, Commissioner Epplin, and Chairman Kelly. The motion was approved on a vote of 3-0 and the resolutions adopted.

RESOLUTION – WESTERN EGYPTIAN BOARD APPOINTMENT

Chairman Kelly stated that he was re-appointing David Gross as member of the Western Egyptian Economic Opportunity Council. The appointment is for a three-year term ending December 31, 2018.

- David Gross (term ending 12/31/2018)

Commissioner Robb moved that Resolution 2015-164, resolution ratifying the Chairman's appointment of David Gross to the Western Egyptian Economic Opportunity Board, be adopted. Commissioner Epplin seconded the motion. Chairman Kelly requested a roll call vote. Upon call of the roll, the following members voted aye: Commissioner Robb, Commissioner Epplin and Chairman Kelly. The motion was approved on a vote of 3-0 and the resolution adopted.

RESOLUTION – APPROVING MOTOR FUEL TAX MATERIALS BIDS

County Engineer Brian Otten presented a resolution awarding Motor Fuel Tax materials. It was noted there was very little change in cost of materials from the previous year.

Commissioner Epplin moved that Resolution 2015-165, resolution awarding County and Unit Road District Motor Fuel Tax materials for 2016, be adopted. Commissioner Robb seconded the motion. Chairman Kelly requested a roll call vote. Upon call of the roll, the following members voted aye: Commissioner Robb, Commissioner Epplin and Chairman Kelly. The motion passed on a vote of 3-0 and the resolution adopted.

RESOLUTION – APPROVE OPENING OF NEW 911 CHECKING ACCOUNT

Treasurer Craft presented to the County Board the need for a new 911 checking account to be opened at Du Quoin State bank. Due to recent account changes with Illinois funds the E911 system will need a new account to write checks out of. All Illinois Funds accounts are immediately transitioning to Investment accounts and will be losing the ability to write checks directly out of those accounts. That is the reason the new checking account will need to be created.

Commissioner Epplin moved that Resolution 2015-166, a resolution approving Treasurer Mary Jane Craft to open a new 911 checking account with herself and 9-1-1 Coordinator James R. DeMent as the signatory's, be adopted. Commissioner Robb seconded the motion. Chairman Kelly requested a roll call vote. Upon call of the roll, the following members voted aye: Commissioner Robb, Commissioner Epplin, and Chairman Kelly. The motion passed on a vote of 3-0 and the resolution adopted.

DISCUSSION

COMMENTS & ANNOUNCEMENTS

Chairman Kelly called for comments from the public or announcements from department heads. There were none.

EXECUTIVE SESSION

None Was Needed

PAYMENT OF CLAIMS

Board members examined claims presented for payment. Board agreed to pay all bills as presented.

Commissioner Epplin moved that all claims against the General Corporate Fund and all claims against special purpose funds, be approved (see attached), with General Corporate Fund expenses to be prioritized according to policy. Commissioner Robb seconded the motion. Chairman Kelly requested a roll call vote. Upon call of the roll, the following members voted aye: Commissioner Epplin, Commissioner Robb, and Chairman Kelly. The motion was approved on a vote of 3-0 and payment warrants granted.

ADJOURNMENT

There being no further business to come before the Board, the Chairman said he would entertain a motion to adjourn the Fall Quarter meeting, and re-convene the Fall Quarter meeting at 2 p.m. on Thursday, December 17, 2015.

Commissioner Robb moved the Board adjourn the Fall Quarter meeting and reconvene the Fall Quarter meeting at 2 p.m. on Thursday, December 17, 2015. Commissioner Epplin seconded the motion. On voice vote, the motion was approved and the Board stood adjourned at 6:49 p.m.

Submitted:

JOSH GROSS, County Clerk
Clerk of the Board of Commissioners

County of Perry, State of Illinois
Approved: December 17, 2015